

**AGENDA SUMMARY PAGE - PLANNING & DEVELOPMENT  
PLANNING COMMISSION MEETING OF: AUGUST 27, 2009****DEPARTMENT: PLANNING & DEVELOPMENT****DIRECTOR: M. MARGO WHEELER**☐ Consent ☒ Discussion**SUBJECT:****DIR-35545 - DIRECTOR'S BUSINESS - PUBLIC HEARING** - Discussion regarding the July 30, 2009 Planning Commission workshop**NO ACTION****PROTESTS RECEIVED BEFORE:****Planning Commission Mtg.****0****City Council Meeting****0****APPROVALS RECEIVED BEFORE:****Planning Commission Mtg.****0****City Council Meeting****0****RECOMMENDATION:****NO RECOMMENDATION****BACKUP DOCUMENTATION:**

None

Minutes:

No action required.

CHAIR TROWBRIDGE declared the Public Hearing open.

MARGO WHEELER, Director of Planning and Development, distributed information regarding an item discussed at the Planning Commission Workshop regarding what would be appropriate to require in a justification letter. A form was created and in the back it quotes all of the requirements of the Code with regards to the findings that the Planning Commission needs to consider.

DOUG RANKIN, Planning and Development, added that staff has been working on the consolidation of the staff reports for related items in order to reduce the amount of redundancies within the reports. A series of meetings have been set up for the technical part of this process, specifically with SIRE, scheduled for the early part of September. Staff will also meet with the City Clerk's Office to ensure that all the technical issues are resolved. The goal is to have the first consolidated reports available for the December 16, 2009 Planning Commission meeting. Additionally, staff is addressing the logical order that COMMISSIONER ELLSWORTH pointed out at the workshop and that will be available at the October Planning Commission meeting.

CHAIR TROWBRIDGE indicated that it was a great workshop where a lot of good information was provided. He appreciated staff for implementing those suggestions.

CHAIR TROWBRIDGE declared the Public Hearing closed.